

**NEBRASKA DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION
STATE COMPLAINT FORM**

MAIL TO:
Denise Wright, Complaint Investigator
Nebraska Department of Education
Office of Special Education
1517 Broadway, Suite 131
Scottsbluff, NE 69361

NAME OF COMPLAINANT _____

Address City State Zip

(Area Code)Home (Area Code)Work (Area Code)Cell

School District Building

Child's Name Age of Child Grade

VERIFIED DISABILITY (if known) _____

92 NAC 51 009.11–92 NAC 51 009.11B6 (Rule 51) *State Complaint Procedures and what must be included (attached checklist).*
Please provide a detailed explanation of the specific factors relating to the alleged violation(s) of one or more of the Special Education regulations, and any documentation you feel would help clarify the complaint issues. Attach additional sheets if needed. Complete page 2 checklist to assure the complaint includes all necessary information/documentation.

Signature of Complainant

Date of Complaint

State Complaint Procedures Checklist

(Rule 51-009.11B – Rule 51-009.11B6)

☐ A statement that the school district or approved cooperative has violated a requirement of Rule 51 (Rule 51-009.11B1)

☐ The facts on which the statement is based (Rule 51-009.11B2)

☐ The signature and contact information for the complainant (Rule 51-009.11B3); and

If alleging violations with respect to a specific child (Rule 51-009B4)

☐ The name and address of the residence of the child (Rule 51-009.11B4a)

☐ The name of the school the child is attending (Rule 51-009.11B4b)

☐ In the case of a homeless child or youth within the meaning of section 725(2C) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), available contact information for the child, and the name of the school the child is attending (Rule 51-009.11B4c)

☐ A description of the nature of the problem of the child, including facts relating to the problem (Rule 51-009.11B4d)

☐ A proposed resolution of the problem to the extent known and available to the party at the time the complaint is filed (Rule 51-009.11B4e)

☐ The complaint must allege a violation that occurred not more than one year prior to the date that the complaint is received. (Rule 51-009.11B5)

☐ The party filing the complaint must forward a copy of the complaint to the school district or approved cooperative serving the child at the same time the party files the complaint with Nebraska Department of Education, Office of Special Education. (Rule 51-009.11B6)